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Honorable Joel T. Brownill liouse of Representatives Washington 25, D. C.

Dear Mr. Broybill:

This will acknowledge your letter of 10 October 1955, expressing your interest in Agency policy which will permit employees sufficient time to vote in the state and local elections on 8 Movember 1955.

The policy of the Central Intelligence Agency concerning since for registration and voting is contained in regulations distributed to all employees. It prescribes that employees may be excused for a reasonable time to vote on all election days, without charge to leave, insefer as practicable without interfering seriously with production. This policy is also applicable to employees who work in jurisdictions requiring registration in person.

The Agency does not have a specific schedule governing the time and the duration employees may be granted time off for voting or registration. Instead, authorized absences for these purposes are greated for the time actually required to accomplish these functions, but the absences may not exceed one workday for each election or registration period. In cases requiring more than one day, smartel leave or leave without pay is greated.

Sincerely,

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Allen W. Bullen Director

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CONCURRENCE SHEET

SUBJECT: Letter to Honorable Joel T. Broyhill, House of Representatives re: Absence for registration and voting.

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Imc (19 October 1955)

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